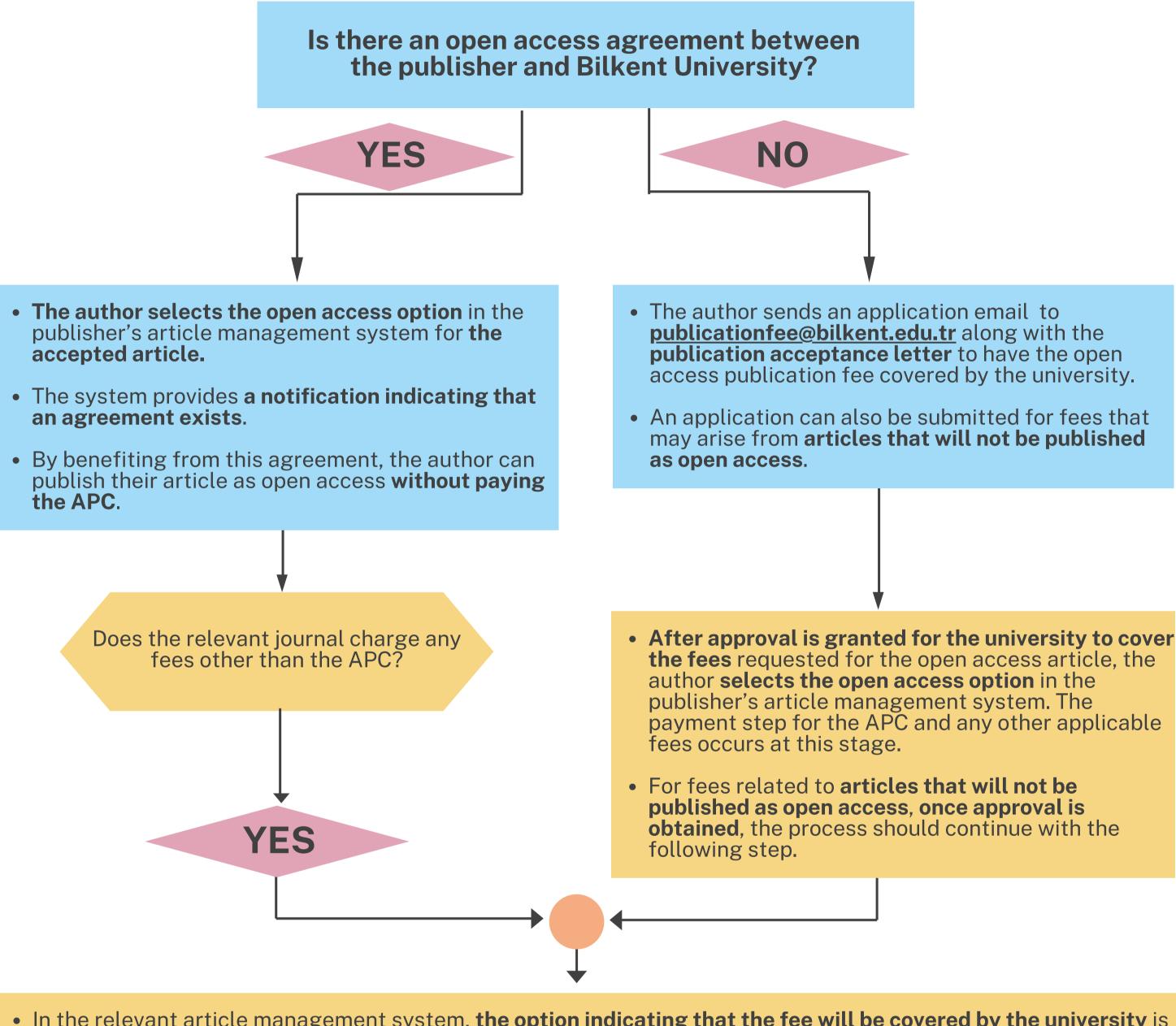
## APPLICATION STEPS FOR AUTHORS





- In the relevant article management system, the option indicating that the fee will be covered by the university is selected, and the process continues with the invoice generation step.
- To issue the invoice on behalf of Bilkent University, the author should contact the library via <a href="mailto:publicationfee@bilkent.edu.tr">publicationfee@bilkent.edu.tr</a> e-mail address to obtain and complete the required invoice details.
- The invoice issued on behalf of Bilkent University is automatically sent by the system to the <a href="mailto:publicationfee@bilkent.edu.tr">publicationfee@bilkent.edu.tr</a> e-mail address. The library initiates the necessary procedures for the payment to be made via bank transfer or using the institutional credit card. Once the payment is completed, the author is informed.
- The appropriate version of the accepted article, in accordance with the relevant publisher's/journal's policies, is deposited in the Bilkent University Institutional Repository.