



Open Access at IEEE

Workflow for Authors

Covered in this presentation

- Author Process
 - Submission process
 - Post acceptance
 - RightsLink for Scientific Communications (RLSC)

Author Process: Submission

Submission – Step 1

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Both Periodicals and Conferences

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Enter keywords, key phrases, or article title

Electron Devices

PERIODICALS

Electron Devices, IEEE Transactions on
Electron Devices Society, IEEE Journal of the
Electron Device Letters, IEEE

CONFERENCES

2020 IEEE International Electron Devices Meeting (IEDM)
2021 IEEE International Electron Devices Meeting (IEDM)
2023 International Electron Devices Meeting (IEDM)
2022 International Electron Devices Meeting (IEDM)
2024 IEEE International Electron Devices Meeting

Extract keywords

Enter your abstract here (PDF, DOC, D

Narrow by date:

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Periodical: Electron Devices Society, IEEE Journal of the

Impact Factor:	2	Open Access Availability:	Open Access Only
Eigenfactor:	0.00259	Submission to Publication in Xplore:	Not yet available
Article Influence Score:	0.764	Issues per year:	1

Aims & Scope:

The IEEE Journal of the Electron Devices Society (J-EDS) is an open-access, fully electronic scientific journal publishing papers ranging from fundamental to applied research that are scientifically rigorous and relevant to electron devices. The J-EDS publishes original and significant contributions relating to the theory, modelling, design, performance, and reliability of electron and ion integrated circuit devices and

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Submission – Step 1 – in IEEE Xplore

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<https://ieeexplore.ieee.org/browse/periodicals/title?refinements=Publisher:IEEE&showActiveTitlesOnly=true>

By Title

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Search by keywords



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Submission process

- The corresponding author will complete the submission process.
- Authors submitting to fully OA journals will be asked to accept OA terms and charges during Step 1.
- Authors submitting to hybrid journals will not be asked to select OA until after acceptance.

Submission – Step 1 – Fully OA journal

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IEEE PES IEEE Power and Energy Technology Systems Journal

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Author Dashboard / Submission

Submission

- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
- Step 3: Authors & Institutions >
- Step 4: Reviewers >
- Step 5: Details & Comments >
- Step 6: File Upload >
- Step 7: Review & Submit >

Step 1: Type, Title, & Abstract

Select your manuscript type. Enter your title and abstract into the appropriate boxes below. If you need to insert a special character, click the "Special Characters" button. When you are finished, click "Save and Continue." [Read More...](#)

* = Required Fields

* Type: [Edit](#)

CHOICE	TYPE
<input type="radio"/>	Journal paper

* Title: [Edit](#)

[Preview](#) [Special Characters](#) 0 OUT OF 300 CHARACTERS

* Abstract: [Edit](#)

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Aalto University

AGH

ANU JOURNAL UNIVERSITY

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Submission – Step 1 – Hybrid journal

Submission

Step 1: Type, Title, & Abstract >

Step 2: Attributes >

Step 1: Type, Title, & Abstract >

Step 2: Attributes >

Step 3: Authors & Institutions >

Step 1: Type, Title, & Abstract >

Step 2: Attributes >

Step 3: Authors & Institutions >

Step 1: Type, Title, & Abstract >

Step 2: Attributes >

Step 3: Authors & Institutions >

Step 1: Type, Title, & Abstract >

Step 2: Attributes >

Step 3: Authors & Institutions >

Step 4: Reviewers & Editors >

Step 5: Details & Comments >

Step 6: File Upload >

Step 7: Review & Submit >

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Select your manuscript type. Enter your title, running head, and abstract into the appropriate boxes below. If you need to insert a special character, click the "Special Characters" button. When you are finished, click "Save and Continue." [Read More ...](#)

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* Type: [Edit](#)

CHOICE	TYPE
<input type="radio"/>	Regular paper
<input type="radio"/>	Letter to the Editor

* Title [Edit](#)

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* Abstract [Edit](#)

Write or Paste Abstract

Preview [Special Characters](#)

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Save Save & Continue >

Open Access question is not present at submission for hybrid publications

Submission – Steps 2 and 3

Step 2: the author will upload their manuscript files

Step 2: File Upload

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Files

0.00 OUT OF 58.59 MB

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SELECTION	FILE DESIGNATION
Select File 1 ...	* Main Document
Select File 2 ...	Choose File Designation ...
Select File 3 ...	Choose File Designation ...

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Save & Continue >

Step 3: the author will upload their attributes, or keywords

Step 3: Attributes

To enter your manuscript attributes/keywords, you may do it in two different ways:

- Search the journal's list of keywords, by typing in a term and clicking **Search**, or
- Select your keywords from the list (Control-Click to select multiple words), and click **Add**.

When you are finished, click **Save and Continue**.

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* Keywords

+ Add

- Hide Full List

Memory
Midbrain
Molecular Biology
Adolescent Patient Care
Article
html
paper

+ Add from List

Submission – Step 4

Step 4: author enters metadata

Corresponding author adds affiliation data for all authors.

The institution entered will be used to match the author with an institutional OA agreement with Ringgold API.

Submission

- Step 1: Type, Title, & Abstract >
- Step 2: File Upload >
- Step 3: Attributes >
- Step 4: Authors & Institutions >**
- Step 5: Reviewers & Editors >
- Step 6: Details & Comments >
- Step 7: Review & Submit >

Enter your co-authors' information in the boxes below, then click "Add to My Authors." To check if an author already exists in the journal's database, enter the author's e-mail address and click "Find." If the author is found, their information will be automatically filled out for you. When you are finished, click "Save and Continue."

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Authors

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ORDER	ACTIONS	AUTHOR	INSTITUTION
<div>Drag</div> <div>1</div>	<div>Select...</div>	<div>Larkin, Alison</div> <div>a.larkin@ieee.org</div> <div> 0000-0001-6438-6457 ✓</div>	<div>1. IEEE, Publishing Operation 405 Hoes Lane Piscataway, NJ, USA 08854 732-562-6536</div> <div>2. IEEE</div>

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Previous Step

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Ringgold is integrated in submission system

Create New Author [Edit](#)

Institution 1

Quick Fill

Edit

Institution Number: 1

* Institution: [Edit](#) IEEE

* Department: IEEE
New York, NY, US, other/learned

* Country / Region: INEE
Paris, Île-de-France, FR, academic/govt
IEEI
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****Authors should use their institutional email address****



Submission – Step 5 & 6

Step 5: the author enters funder info (when applicable)

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Step 2: File Upload >

Step 3: Attributes >

✓ Step 4: Authors & Institutions >

Step 5: Details & Comments >

Step 6: Review & Submit >

Write Cover Letter

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Funding ⓘ Edit

* Is there funding to report for this submission?

☒ Yes ☐ No

Funders ⓘ Edit

ACTIONS	FUNDER	GRANT / AWARD NUMBER
No Funders Entered		
<div>Add Funder</div>		

Step 6: the author reviews and submits

Submission Confirmation

Thank you for your submission

Submitted to

ScholarOne University Training Workflow 1

Manuscript ID

MCU1-201803-0001-OA

Title

The process of documentation

Authors

Baker, Gwen
Bryant, Luke

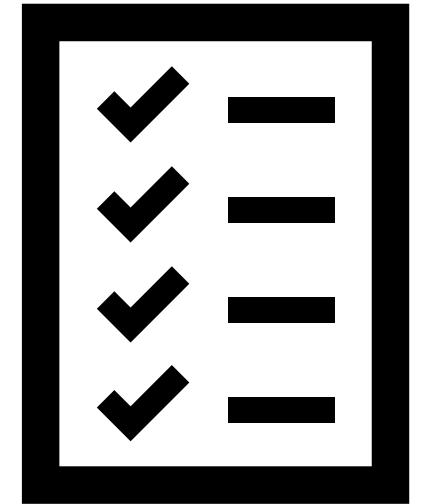
IEEE

Articles can match a RLSC profile based on funder in addition to institutional affiliation

Author Process: Acceptance and Copyright

Acceptance

- If the manuscript is accepted, the author will be prompted to upload the final files and choose a copyright license.
- Hybrid journal authors will choose to publish open access or traditional (closed).



Post acceptance – upload final files in ScholarOne

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Author Dashboard

1 Unsubmitted and Manuscripts in Draft

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1. A source file for your manuscript in Word or LaTeX format AND
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ACTION	STATUS	ID	TITLE	SUBMITTED	DECISIONED
	ADM: Plaza, Antonio ADM: Larkin, Alison	TGRS--2023 00761	This is a test paper	1-Jan-2023	1-Jan-2023

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- Accept

Graphics Checker

- Accept for Final Submission

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Post acceptance – hybrid review

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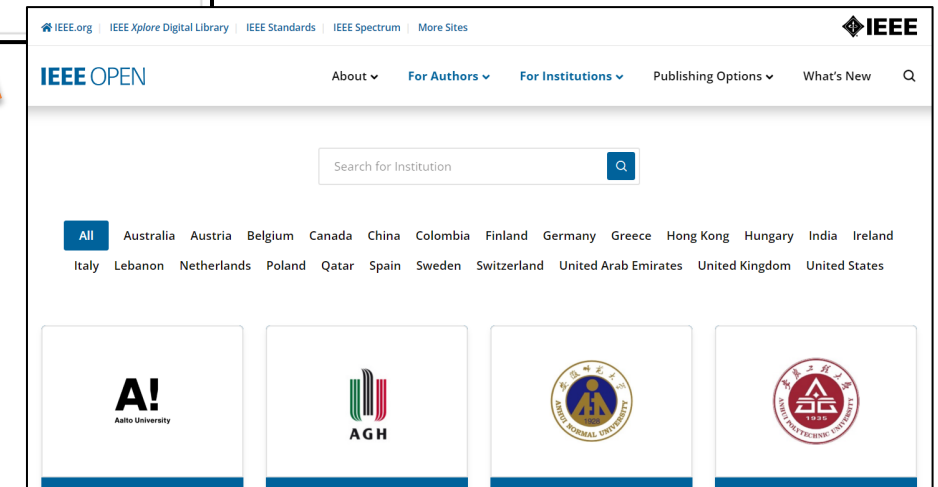
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Main Landing Page (what an author sees when they login to Author Portal and have a submission awaiting Final Files.

IEEE Author Portal

My Submissions Samantha

My Submissions

Journal: All Journals Submission Status: All Submission Statuses

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IEEE Testing Journal Original Article

Identifying Key Reasons to Use the IEEE Author Portal

Submission Status	Accepted (Final Files)
Manuscript ID	PT2-02-0015-2023
Last Modified	23 February 2023 by Editorial Office
Submitted On	22 February 2023 by Samantha Jacobs

Due by 2 March 2023

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Authors: Krista Thom

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RightsLink for Scientific Communications (RLSC)

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- RLSC will generate a funding request automatically when a manuscript matches an institutional profile.
- Institutional profiles are matched using author-provided affiliation data including email domains and/or Ringgold IDs. Wild cards can also be used when matching on email domain.

Article Acceptance

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The author receives an email when the request is approved or denied by the institution.



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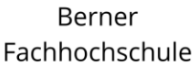


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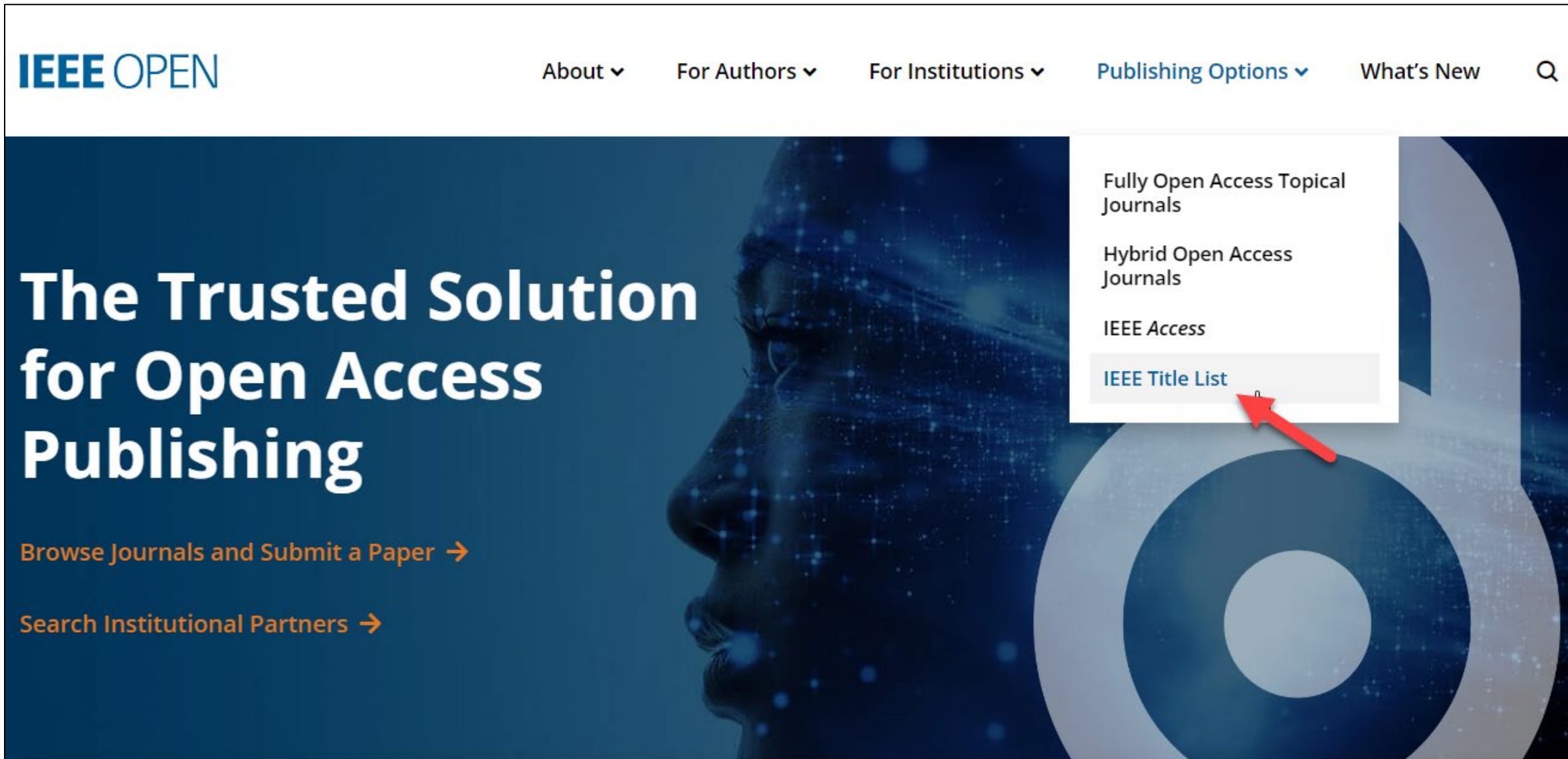
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The screenshot displays the IEEE Open website interface. The top navigation bar includes the IEEE OPEN logo on the left and a series of links with dropdown arrows: About, For Authors, For Institutions, Publishing Options, and What's New. A search icon is located on the far right. The main content area features a large blue banner with the text "The Trusted Solution for Open Access Publishing". Below this banner, there are two orange links: "Browse Journals and Submit a Paper" and "Search Institutional Partners", both followed by right-pointing arrows. On the right side of the banner, a dropdown menu is open under the "Publishing Options" link. This menu lists four options: "Fully Open Access Topical Journals", "Hybrid Open Access Journals", "IEEE Access", and "IEEE Title List". The "IEEE Title List" option is highlighted with a light gray background, and a red arrow points directly to it.

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5 Easy Steps to Submitting an OA Article:

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- 3 If your article is accepted and you publish your article as open access, you will receive an email notification regarding APC/open access payment processes to submit a funding request. (Note: In some agreements, an open access administrator may receive this funding request automatically and you would not receive an email notification.)
- 4 Once the request is submitted, your institution's OA administrator will receive and review for approval.
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